

FIG. 1

Timesheet Entry

User ID: _____ Name: _____

Workweek: [03 May 1999 - 09 May 1999] | Period: [18]

Menu Logout Policy Help

Template: TEMPLATE1
Description: TEMPLATE1
Save Template Get Template

Type	Project / Off-time	Class	Task	Billable	Mon 3 May	Tue 4 May	Wed 5 May	Thu 6 May	Fri 7 May	Sat 8 May	Sun 9 May	Total
OTI	INTEREST	HR	Des-Logic									
REG	INTEREST	CRM	PT Des									
PRG	INTEREST	CRM	PT Des									
LEF	LEAFLET	HR	NONE									
OFF	FAMILY LEAVE	HR	NONE						08.00			
Add Row												Total

210 { 220 } 230 { 240 } 250 { 260 } 281 { 282 } 290 ~

213 { 270 }

212 { 261 } 262

Select All De-select All Save Submit & Save Selected Cells Print

Submitted Ptd Approved Client Approved & Ptd Passed Billable / Overtime Exceptions
Not Submitted Ptd Unapproved Client Unapproved

FIG. 2

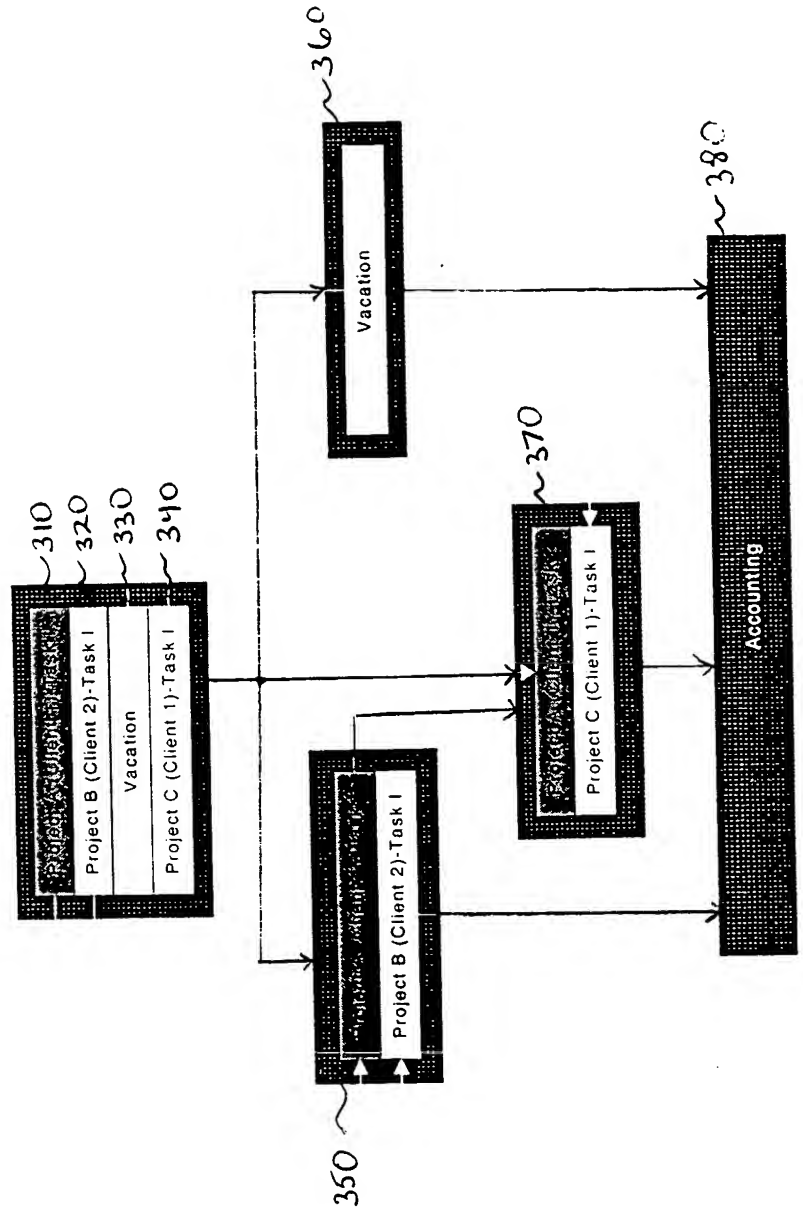


Fig. 3

Main Menu
Logout
Policy
Help

Expense Sheet Details

Line Item: 1
Notes: ~400

Change To:
☐ Project
☒ Cost Center
☐ Multiple

Expense Type: TRAVEL - AIRFARE
Expense Amount: Included VAT 0.00
Expense Type: Expense Type:
Expense Location: London
Receipt No:

Expense Date: Mon 20 Jun 1994
Exchange Rate: 1.780000
Amt. in Base Currency:

401
415
420
425
430

405
435
440
445
490

Expense Split

Status	Project/CC	Project ID/CC	Expense Amt.	Amt. in Base Currency	Billable	Exception
1	Cost Center >	400-SLS >	367.47	654.10		
2	Cost Center >	300-Mkt >	367.47	654.10		
3	Project >	10-PTERS1 >	0.00	0.00		
4	Project >	10-PTERS1 >	0.00	0.00		

Save & Add Another Item
Save & Return to Expense Summary
Cancel & Return to Expense Summary

Submitted Manager Approved
Not Submitted Manager Disapproved
AP Approved & Processed
AP Disapproved
Billable Exception

FIG. 4

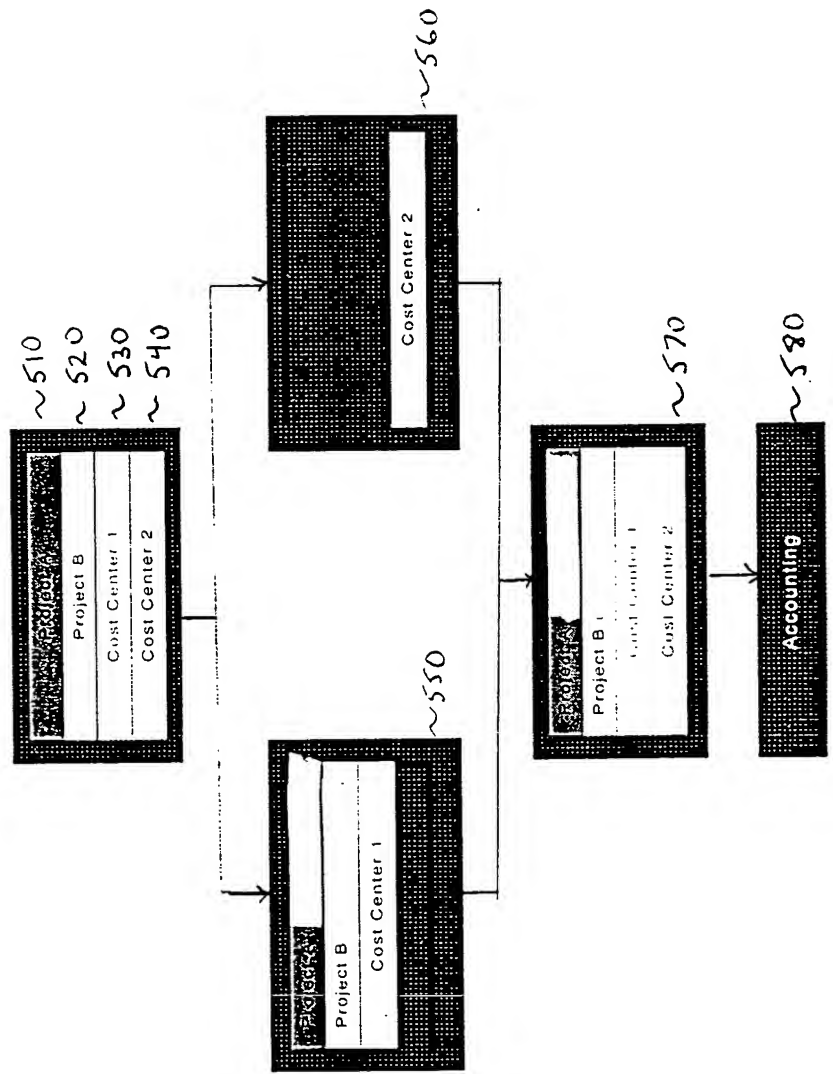


FIG 5

Contract Setup

Administration

Reports

Contracts

Contract Setup

Project Setup

Client Setup

Partner Setup

Projects

Project Details

Accounting

Accounting Setup

Commission Setup

Invoice - Configure

Invoice - Review

Additional Charges

Adjustments

Expense - Payment

Expense - Repl.

Invoice Aging Analysis

QB Invoice Export

QB Invoice Repl. Expo

Human Resources

Date Codes

Contract Setup

Contract Setup (Header)

Contract No. 10-1ERSI Contract Name E-Commerce ERP Integration Contract Status Active

Client ID CHSL PLUS Client Name Consultants Plus Notes ~6112

Effective From Date 01-Jan-1999 Effective To Date 31-Dec-2000 Category E-COMMERCE Group EAST ~6113

Practice ERP Estimated Contract Value 100 Reason For Status Change ~6114

Contract Status Active

Professional Time Expense Processing Rules Admin. Assign. Bill-To Overtime

Contract Manager (Assignment)

Contract Manager User ID	Contract Manager Name	Effective From	Effective To
1 RAMCTMOR	RamCing	01-Jan-1999	

Accounts Receivable (Assignment)

AR Admin User ID	AR Admin Name	Effective From	Effective To
1 ARNSYSAL	JanSynd	01-Jan-1999	
2 ARJANCAN	JanSynd	01-Jan-1999	

FIG. 6A

Contract Setup

Contract Setup (Header)

Contract No. 6106 ~ 6111

Client ID CNGLTHUS ~ 6112

Effective From Date 01 Jan 1999 ~ 6113

Practice ERP ~ 6114

Contract Status Active ~ 6115

Contract Name E-Commerce ERP Integration

Client Name Consultants Plus

Effective To Date 31 Dec 2000

Category E-COMMERCE ~ 6116

Group 100

Estimated Contract Value 100

Reason For Status Change

Professional Time

Contract Type ~6201

Time and Expense

Bill Rate Type Rate Type

By Company Rule

By Remark

By Master Task

Processing Rules

Admin Assign

Bill To

Overtime

Resource (Assignment)

Order	User ID	Hourly Billing Rate Amt.	Effective From	Effective To
1	JANEMPLY	100.00	01-Jan-1999	
2	JANEMPLY	100.00	01-Mar-1999	
3	HALPRTR	100.00	01-Jan-1999	
4	DEEEMPLY	100.00	01-Jan-1999	
5	DOCPMR	150.00	01-Jan-1999	

6219 6204
 FIG 6B

- Main Menu
- Administration
- Reports
- Contracts
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Accounting
- Human Resources
- System Administration

Contract Setup

Contract Setup (Header)

Contract No. 6106	Contract Name	E-Commerce ERP Information	Contact Status
Client ID 6107	Client Name	Consultants Plus	Active
Effective From Date 6108	Effective To Date	31-Dec-2000	
Precise 6109	Category	E-COMMERCE	
	Estimated Contract Value	100	
	Reason For Status Change		

[Professional Time](#)
[Expense](#)
[Processing Rules](#)
[Admin. Assign.](#)
[Bill-To](#)
[Overtime](#)

Professional Time (Approval(s) Required)

☐ Project Manager Approval Required
☐ Client Manager Approval Required
☐ Project and Client Manager Approval Required

Expense When

☐ Invoice Client When Expense Sheet is Approved
☐ Invoice Client When Expense Sheet is Reimbursed

Professional Time (Taxation Type)

Tax Type: Service Tax
 Tax Calculated At: 5%

Invoice At Level

☐ Invoice At Resource by Project Level
☐ Invoice At Resource Level
☐ Invoice At Project Level
☐ Invoice At Contract Level
☐ Invoice At Client Level

- Main Menu
- Administration
- Reports
- Contracts
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Accounting
- Accounting Setup
- Commission Setup
- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Repl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Repl. Exp.
- Human Resources
- Tools

FIG. 6C

Contract Setup

Contract Setup (Header)

Contract No. *	10-TERST	Search	Contract Name	E-Commerce/ERP Integration	Notes	Contract Status
Client ID *	CONSULTUS	Client Name	Consultants Plus			Active
Effective From Date *	01-Jan-1999	Effective To Date *	31-Dec-2000	Group		
Practice	ERP	Category	E-COMMERCE	Group	EAST	
Contract Status	Active	Estimated Contract Value	100			
		Reason For Status Change				

Expensing Rule *

☐ Fixed
☒ Percentage
☐ RATE / DAY (from 1999)
☐ None

- Main Menu
- Administration
- Reports
- Contracts
- Contract Setup
- Client Setup
- Partner Setup
- Projects
- Project Details
- Accounting
- Accounting Setup
- Commission Setup
- Invoice - General
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Rpt.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rpt. Expo
- Human Resources
- Role Setup

FIG. 6D

SaveGetClearDeleteReportLogoutPolicyHelp

Professional TimeExpenseProcessing RulesAdmin AssignOverTime

Bill-ToBill-To

Main Menu

- Administration
- Reports
- Contracts
 - Contract Setup
 - Project Setup
 - Client Setup
 - Partner Setup
- Projects
- Accounting
- Human Resources
- System Administration

Bill-To Address

Address42033 Rodinger Street

CityOntarioZip Code92045

StateCACountryUnited States

Invoice Payment Terms

Invoice AltnSales Rep ID

P.O. NoPayment Terms

Due Date (Qty. Days from Invoice Date)10

User Defined Fields (Contract)

Test

User Defined 2

User Defined 3

Data Received

~6501

~6502

~6503

FIG. 6E

- Main Menu
 - Administration
 - Reports
 - Contracts
 - Contract Setup
 - Project Setup
 - Client Setup
 - Partner Setup
 - Projects
 - Accounting
 - Human Resources
 - System Administration

Save

Get

Clear

Delete

Report

Logout

Policy

Help

Professional Info

Expense

Processing Rules

Admin. Assign.

Bill To

Overtime

Outline Details

	Q11	Q12	Q13	Effective From	Effective To
1	1.00	1.00	1.00	01-Jan-1999	26-Jul-1999
2	1.00	1.00	1.00	27-Jul-1999	

6601

6602

FIG. 6F

7102 ~

7103 ~

- ▼ Main Menu
 - ▼ Administration
 - ▼ Reports
 - ▼ Contracts
 - ▼ Contract Setup
 - ▼ Project Setup
 - ▼ Client Setup
 - ▼ Partner Setup
 - ▼ Projects
 - ▼ Accounting
 - ▼ Human Resources
 - ▼ System Administration

Project Setup

Project Setup (Header)

Project ID: 10-PTERS2 Search Notice

Project Name: Develop Operations System Project (Internal / External): External Project Status: Active

Contract No.: 10-TERS1 Client Name: Consultants Plus Effective To: ~7101

Client ID: JNSLTPALUS Effective From: 01-Jan-1999 Reason for Change: Establish new project

Project Status: Active

Project Manager

Location & Invoice Routing				Timesheet Report - Text	
Project Manager (Assignment)					
Project Manager User ID	Project Manager Name	Effective From	Effective To		
1 JANSYSAD	Jan Sysad	01-Jan-1999			
2 DOORMGR	DOORMGR	01-Jan-1999			

FIG. 7A

Project Details

Project Details (Header)
 Project ID: 10-PTERSZ Search Name
 Project Name: Develop Operations System
 Contract No.: 10-TERS1
 Client ID: CNSL PLUS
 Effective From: 01-Jan-1999
 Project Status: Active
 Reason For Change: Critical to new project
 Project (Internal/External): Internal
 Consultants Pric: ~ 7101
 Project Status: Active

Resource Assignment

Client Manager (Assignment)			
Client Manager	User ID	Effective From	Effective To
1 JANSYSAD	Jan Sysad	01-Jan-1999	
2 DANCLMGR	Dan Clmgr	01-Jan-1999	

Project Resource / Role (Assignment)			
Resource	Resource Name	Project Role	Effective From
1 ANEMPLY	Ann Empl	EMPL	01-Jan-1999
2 DOCPMGR	DOC PMGR	PROJ-MGR	01-Jan-1999
3 HALPRTR	Prtr Hal	PRTR	01-Jan-1999
4 JANEMPLY	Jan Empl	EMPL	01-Mar-1999

7102 ~

7103 ~

- Administration
- Reports
- Contracts
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Project Details
- Accounting
- Human Resources
- System Administration

7201 ~

7202 ~

FIG 7B

- ▼ Main Menu
- ▼ Administration
- ▼ Reports
- ▼ Contracts
- ▼ Projects
- ▼ Project Details
- ▼ Accounting
- ▼ Human Resources
- ▼ System Administration

Project Details

Project Details (Header)

Project ID: 10-PTERS2 Search Notes

Project Name: Develop OPERATIONS System

Contract No.: 10-TERS1

Client ID: CENSE TRUP

Effective From: 01-Jan-1999

Project Status: Active

Project (Internal / External): ☐ Internal ☐ External

Comments: Pups

Client Name: Effective To: Establish new project

Reason For Change: Establish new project

Project Status: Active

Resource Assignment

Task Mapping

Project Task ID	Project Task Name	Master Task ID	Master Task Desc	Effective From	Effective To	By Admin
1	CLIENT-COUNSEL COUNSEL	CLIENT-CNSL		01-Jul-1999		<input checked="" type="checkbox"/>
2	CLIENT-MEETING MEETING	CLIENT-MTO		01-Jul-1999		<input checked="" type="checkbox"/>
3	EDIT-PRS-EDITING - PRESS R	EDIT-PRS-RLS		01-Jul-1999		<input checked="" type="checkbox"/>
4	PRS-CALLPRESS CALL DOWN	PRS-CALL		01-Jul-1999		<input checked="" type="checkbox"/>
5	P1-Des Phase one Design	DESIGN		01-Jan-1999	18-Oct-1999	<input checked="" type="checkbox"/>

7301 7302 7303 7304

FIG. 7C

Resource Setup

Resource Setup (Header)

User ID:

First Name:

Middle Name:

Last Name:

Search:

Company Details

Co. Employee No.:

System Access:

Cost Center No.:

Initial Password:

Effective From:

Resource Type:

Hly. / Salary Type:

Reason for Update:

Effective To:

Company Role (Assignment)

Company Role	Role Description	Effective From	Effective To
1 EMPL	EMPLOYEE RESOU	01 Jan-1998	

Salary Details

Monthly Salary	Effective From	Effective To
5176.89	01 Jan-1998	

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustment
- Expense - Payment
- Invoice - Itcpl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rept. Expo.
- Human Resources
- Role Setup
- Resource Setup
- System Administration
- Company Setup
- Company Information
- Cost Center Setup
- Class Setup
- Master Task Setup
- Role Security Setup
- Basic Security Setup
- Email Template
- User Defined Field Setup
- Practice Setup
- Category Setup
- Group Setup
- Download Custom Rep

FIG. 8

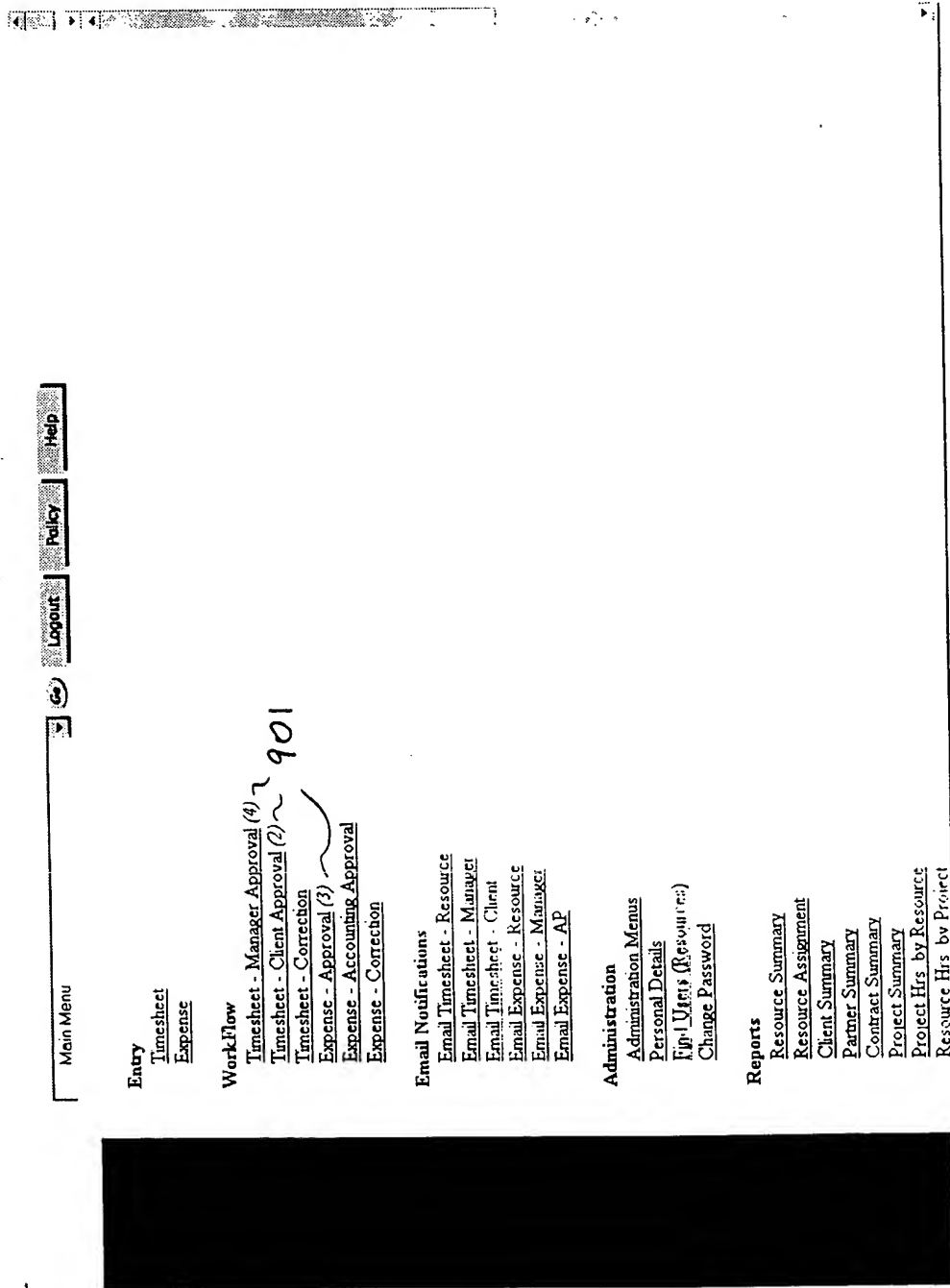


FIG. 9

Invoice - Generate

Main Menu

- Administration 1001
- Reports
- Contracts 1002
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Project Details
- Accounting
- Accounting Setup
- Commission Setup
- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Rcpl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rcpl. Expt
- Human Resources

Display Filters

Client: INFOEXPERTS

From Date: 24-Oct-1998

To Date: 24-Oct-1999

Charge Type: All Charges

Display Blanks

Invoice Generate - Selection

Select	Client ID	Contract No.	Project ID	Project Name	User ID	OverTime Type	Charge Type	Eligible Amount	Taxes
1	INFOEXPERTS	30-TERL1	30-PIERL1	30-PIERL1	LANEMPLY	REG - RE Professional	REG - RE Professional	0.00	0.00
2	INFOEXPERTS	30-TERL1	30-PIERL1	30-PIERL1	LANEMPLY	REG - RE Professional	REG - RE Professional	4900.00	0.00
3	INFOEXPERTS	30-TERL1	30-PIERL1	30-PIERL1	LANEMPLY	REG - RE Professional	REG - RE Professional	0.00	0.00
4	INFOEXPERTS	30-TERL1	30-PIERL1	30-PIERL1	LANEMPLY	REG - RE Professional	REG - RE Professional	4124.99	0.00
5	INFOEXPERTS	30-TERL1	30-PIERL1	30-PIERL1	LANEMPLY	OTI - O Professional	OTI - O Professional	2100.00	0.00

Total Selected Eligible Amount: 0.00

Total Eligible Amount: 4788.99

Invoice Generate Controls

Invoice Date: 24-Oct-1999

Next Invoice No.: 67

Combine Time & Expense

Generate Invoice for Selected Rows

1023

FIG. 10

Timesheet-Entry

Main Menu: [Layout](#) [Policy](#) [Help](#)

User ID: SYSADMIN
 Name: SYSTEM ADMINISTRATOR
 Workweek: 18 Oct 1999 - 24 Oct 1999

Timesheet Notes

User Notes
 Manager Notes
 Client Notes

OK Cancel

Type	Project/BENCH	Category	Task	Billable
REG	BENCH	CRM	NONE	FALSE
REG	BENCH	CRM	NONE	FALSE
REG	BENCH	CRM	NONE	FALSE

1103
1104
1105

Select All De-select All Save Save & Submit Selected Cells Print

Manager Approved Manager Disapproved Client Approved & Processed Client Disapproved Submitted Not Submitted Billable / Overtime Exceptions

Fig. 11A

Company Setup

Company Details Timesheet Details Expense Details Workweek Overview

URL for Company Policy
<http://www.infowide.com/>

URL for Custom Reports
<https://www.solutionserver.com/library/doc/>

Time Zone
 PST, GMT-08:00 Pacific Standard Time

Currency
 Base Currency: USD
 Alternate Base Currency: USD
 Exchange Rate: 1.000000
 From Date: 01-Jan-1980
 To Date: 31-Dec-2099

~ 1204

Fiscal Year

Fiscal Year	From Date	To Date	Period	Quarter
1	01-Oct-1998	31-Oct-1998	10	Q4-1998
2	01-Nov-1998	30-Nov-1998	11	Q4-1998
3	01-Dec-1998	31-Dec-1998	12	Q4-1998
4	01-Jan-1999	31-Jan-1999	1	Q1-1999
5	01-Feb-1999	28-Feb-1999	2	Q1-1999

~ 1206

Company Holidays

Date	Description
01-Jan-1998	New Year
25-May-1998	Memorial Day
03-Jul-1998	Independence Day
07-Sep-1998	Memorial Day
25-Nov-1998	Thanksgiving

~ 1205

Main Menu

- Administration 12.01
- Reports
- Contracts
- Contract Setup
- Project Setup 12.02
- Client Setup
- Partner Setup
- Projects
- Project Details 12.03
- Accounting
- Human Resources
- System Administration
- Company Setup
- Company Information
- Cost Center Setup
- Class Setup
- Master Task Setup
- Role Security Setup
- Basic Security Setup
- Email Template
- User Defined Field Setup
- Practice Setup

FIG. 12A

Company Setup

Company Details

Time Off Categories

Category	1	2	3	4
VACATION				
FAMILY LEAVE				
HOLIDAY				
BENCH				

~1251

Normal Work Hours per Day

Mon	Tue	Wed	Thu	Fri	Sat	Sun
8:00	8:00	8:00	8:00	8:00	8:00	8:00

~1252

Timesheet Workweeks Before / After Current Workweek

No. of Workweeks Before	10
No. of Workweeks After	2

~1253

~1254

Timesheet Screen Report (Text)

Model Company, Inc.

* NOTE: Check signature of this timesheet against invoice submitted

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Repl.
- Invoice Aging Analysis
- DB Invoice Export
- DB Invoice Rept. Export
- Human Resources
- Role Setup
- Resource Setup
- System Administration
- Company Setup
- Company Information
- Cost Center Setup
- Class Setup
- Master Task Setup
- Role Security Setup
- Role Security Setup
- Email Template
- User Defined Field Setup
- Practice Setup
- Category Setup
- Group Setup
- Download Custom Report

FIG. 12B



Go

Address <http://backupinfo>

File > Links >

Go

Main Menu

Logout

Policy

Help

Timesheet - Approval (Summary)

Status	Approve	User ID	Resource Name	Weekending	Week ID	Project ID	Total Hours	Exception
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmply	13 Jun 1999	1999-23	10-PTERS2	16.00	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmply	20 Jun 1999	1999-24	10-PTERS1	55.41	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmply	04 Jul 1999	1999-25	10-PTERS1	1.00	
Submitted	<input type="checkbox"/>	ANNEMPLY	AnnEmply	18 Jul 1999	1999-28	10-PTERS1	19.47	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmply	18 Jul 1999	1999-28	10-PTERS1	18.17	
Client Unapproved	<input type="checkbox"/>	ANNEMPLY	AnnEmply	04 Apr 1999	1999-13	10-PTERS1	2.00	

1303

1302

Save

Print

Internet

Fig. 13

Timesheet Approval Email Template for Project Manager

Enter Template

Subject: Late Timesheet Approvals

Message: Approve the late timesheets for your project.

Copy to:

Timesheet Hours	Send	User ID	Manager Name	Email Address
1410	<input type="checkbox"/>	DOCPRMGR	DOCPRMGR	te.snow1@hclmail.com
1420	<input type="checkbox"/>	PMNSYDAD	Jan Syad	te.snow1@hclmail.com
1430	<input type="checkbox"/>	JENPTEWLE	Jan Pong	te.snow1@hclmail.com
1440	<input type="checkbox"/>	TECHMPLT	Paul Murphy	te.snow1@hclmail.com

1450

Send

De-select All

Select All

1410

1420

1430

1440

in 1480

FIG. 14

Cost Center Setup

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Rptl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rptl. Expt
- Human Resources
 - Role Setup
 - Responsibility Setup
- System Administration
 - Company Setup
 - Company Information
 - Cost Center Setup
 - Class Setup
 - Master Task Setup
 - Role Security Setup
 - Role Security Setup
 - Email Template
 - User Defined Field Setup
 - Practice Setup
 - Category Setup
 - Group Setup
 - Download Custom Rec

Cost Center (Header)

Cost Center No. *

101-CEO

Search

Notes

Description *

101-CEO

Account No. *

Cost Center Manager (Assignment)				
CC Mgr. User ID *	CC Mgr. Name	Effective From *	Effective To	
1 ACCOUNTER	ACCOUNT OWNER	01-Jan-1999		

Cost Center Accounts Payable Admin. (Assignment)				
AP Admin. User ID *	AP Admin. Name	Effective From *	Effective To	
1 ACCOUNTER	ACCOUNT OWNER	01-Jan-1999		

FIG. 15

Expense Types Setup

Order	Active	Expense Category	Expense Type	Expense Unit	Rate Type	Rate In Base Currency	GL Code (Billable)	GL Code (Non-Billable)
1	<input checked="" type="checkbox"/>	TRAVEL	AIRFARE	USD	<input type="checkbox"/>	1.00	50-011	83-300
2	<input checked="" type="checkbox"/>	TRAVEL	TAXI/IMO	USD	<input type="checkbox"/>	1.00	50-011	83-300
3	<input checked="" type="checkbox"/>	TRAVEL	PARKING/TOLL	USD	<input type="checkbox"/>	1.00	50-011	83-300
4	<input checked="" type="checkbox"/>	TRAVEL	CAR RENTAL	USD	<input type="checkbox"/>	1.00	50-011	83-300
5	<input checked="" type="checkbox"/>	TRAVEL	PERSONAL AUTO	MILE	<input checked="" type="checkbox"/>	0.31	50-011	83-300
6	<input checked="" type="checkbox"/>	TRAVEL	GASOLINE	USD	<input type="checkbox"/>	1.00	50-011	83-300
7	<input checked="" type="checkbox"/>	TRAVEL	TRANSUB/BUS	USD	<input type="checkbox"/>	1.00	50-011	83-300
8	<input checked="" type="checkbox"/>	TRAVEL	TIPS-TRAVEL	USD	<input type="checkbox"/>	1.00	50-011	83-300
9	<input checked="" type="checkbox"/>	LODGING	HOTEL	USD	<input type="checkbox"/>	1.00	50-011	83-300
10	<input checked="" type="checkbox"/>	LODGING	TIPS-LODGING	USD	<input type="checkbox"/>	1.00	50-011	83-300
11	<input checked="" type="checkbox"/>	COMMUNICATION	TELEPHONE	USD	<input type="checkbox"/>	1.00	50-011	83-800
12	<input checked="" type="checkbox"/>	COMMUNICATION	POSTAL/SHIPPING	USD	<input type="checkbox"/>	1.00	50-011	83-500
13	<input checked="" type="checkbox"/>	MEALS	BREAKFAST	USD	<input type="checkbox"/>	1.00	50-011	83-300
14	<input checked="" type="checkbox"/>	MEALS	LUNCH	USD	<input type="checkbox"/>	1.00	50-011	83-300
15	<input checked="" type="checkbox"/>	MEALS	DINNER	USD	<input type="checkbox"/>	1.00	50-011	83-300
16	<input checked="" type="checkbox"/>	MEALS	SNACK	USD	<input type="checkbox"/>	1.00	50-011	83-300
17	<input checked="" type="checkbox"/>	BUSINESS-MEALS	BUSINESS-MEALS	USD	<input type="checkbox"/>	1.00	50-011	83-701

Main Menu

Administration

Reports

Contracts

Contract Setup

Project Setup

Client Setup

Partner Setup

Projects

Project Details

Accounting

Accounting Setup

Commission Setup

Invoice - Generate

Invoice - Review

Additional Charges

Adjustments

Expense - Payment

Invoice - Rptl

Invoice Aging Analysis

QB Invoice Export

QB Invoice Rptl. Exp

Human Resources

1707

1704

FIG. 17

Expense - Approval (Summary)

Status	Approve	User ID	CC No. or Project ID	Weekending	Week ID	Expense Sheet No.	Expense Amount
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS1	08-Aug-1999	1999-31	0000000011	49.87
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS1	17-Oct-1999	1999-41	0000000012	431.87
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS2	17-Oct-1999	1999-41	0000000012	490.45

401 {
 1801
 1803



Expense Sheet - Correction (Summary)

Status	Expense - sheet No.	CC No.	Project ID	Weekending	Week ID	Expense Date	Disapproved Amount
Manager DisApproved	000000011		10-PTERS1	08-Aug-1999	1999-31	17-Aug-1999	49.87

FIG. 19

